

* Hawick **COMMON GOOD FUND**
APPLICATION FOR FINANCIAL ASSISTANCE

<p><u>Applicant Details</u></p> <p>Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p>	<p>Hawick Reivers Association C/o Rosalee, Rosalee Brae Hawick TD9 7HH</p> <p>01450 372962</p>
<p>Address to which payment should be made:</p>	<p>Mr J Craig c/o JRW 19 Buccleuch St Hawick TD9 0HL</p>
<p><u>Activities</u></p> <p>Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>Hawick Reivers Festival has now become a well-established event in the Hawick Calendar and has grown considerably over the 12 years since its introduction. It brings visitors to the town from far and wide boosting the local economy and helping to raise Hawick's profile. It is also greatly enjoyed by the people of Hawick and brings together many diverse groups within the community to work to a common purpose</p>
<p><u>Assistance Requested</u></p> <p>Please indicate the sum requested and the purpose for which it will be used:</p>	<p>We are again requesting £2000 towards the overall running costs of the festival. As you will appreciate we suffered badly with the weather in 2013 and therefore reducing our capital.</p> <p>For 2014 we hope to introduce a number of innovations including bringing our main Saturday event out on to the High St to boost trade for the shops. We also plan a Reivers Banquet on the Saturday evening with entertainment and are aiming to keep the ticket costs low to allow families to attend. In addition this year we plan to give away (rather than sell) our programmes to try and increase public awareness of the event and boost ticket sales. We have also agreed with the Vision 2014 group to publicise their activities for the year ahead</p> <p>Our two main evening events will take place in the Auld Baths (as the town hall is already booked for a wedding)</p> <p>As it is 2014 we are also re-siting the fireworks display to Wilton Lodge Park and how to simulate the lighting of the Beacons around the perimeter of the area.</p> <p>The grant which we are seeking would contribute to all the above costs and allow us to maintain a policy of inclusivity by keeping many events free and allowing us to keep ticket prices low.</p>
<p>When will the donation be required:</p>	<p>For the festival which commences on 28th March 2014</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p>	<p>28th to 30th March 2014</p> <p>Approx £18000</p>

<p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>The group holds a surplus as detailed in the accounts</p> <p>We are projecting an income of approx £13500 from ticket sales, donations and sponsorship during the festival itself. This is based on our experiences in other years (though reduced last year due to weather conditions)</p>
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<p><u>Other information</u></p> <p>If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>I would be very happy to attend a meeting and speak to our request for on-going funding if you required this.</p> <p>We appreciate that we have received funding in other years but we hope also that our successful efforts to sustain the festival and introduce new aspects will make it possible for you to assist us again</p>
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Declaration

I hereby make application for assistance as set out above and certify that the information I have provided is accurate

Signed: _____

Position Held: Chairmann

Date: 20th Dec 2013

Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts

This completed form, accounts and any supporting details should be submitted to the relevant area office –

Scottish Borders Council Area Offices, Corporate Resources Department, Newtown Street, Duns TD11 3DT. Telephone 01361 882600. (Duns Fund).

Scottish Borders Council Area Offices, Corporate Resources Department, Albert Place, Galashiels TD1 3DL. Telephone 01896 754751. (Galashiels, Lauder and Selkirk Funds).

Scottish Borders Council Area Offices, Corporate Resources Department, High Street, Hawick TD9 9EF. Telephone 01450 375991. (Hawick, Jedburgh and Kelso Funds).

Scottish Borders Council Area Offices, Corporate Resources Department, Rosetta Road, Peebles EH45 8HG. Telephone 01721 720153. (Peebles Fund).

* Insert name of Fund.

HAWICK REIVERS ASSOCIATION
REPORT OF THE DIRECTORS AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MAY 2013

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FOR THE YEAR ENDED 31ST MAY 2013**

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HAWICK REIVERS ASSOCIATION
COMPANY INFORMATION
FOR THE YEAR ENDED 31ST MAY 2013

DIRECTORS:

Dr C S C Elliott
Mrs E H Sangster
G A Sangster
J R Craig
K Johnson

SECRETARY:

R W A Bannerman

REGISTERED OFFICE:

28 High Street
Hawick
Roxburghshire
TD9 9BY

REGISTERED NUMBER:

SC281910 (Scotland)

ACCOUNTANTS:

JRW
Chartered Accountants
19 Buccleuch Street
Hawick
Roxburghshire
TD9 0HL

**REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31ST MAY 2013**

The directors present their report with the financial statements of the company for the year ended 31st May 2013.

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of festival organisers.

DIRECTORS

The directors shown below have held office during the whole of the period from 1st June 2012 to the date of this report.

Dr C S C Elliott
Mrs E H Sangster
G A Sangster
J R Craig
K Johnson

Other changes in directors holding office are as follows:

R W A Bannerman - resigned 27th August 2012

At the Annual General Meeting all the directors retire, but being eligible, offer themselves for re-election.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:

R W A Bannerman - Secretary

26th August 2013

**INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MAY 2013**

	Notes	2013 £	2012 £
INCOME		11,843	15,832
Purchases		986	1,296
GROSS SURPLUS		10,857	14,536
Administrative expenses		11,712	16,393
OPERATING DEFICIT and DEFICIT ON ORDINARY ACTIVITIES BEFORE TAXATION	2	(855)	(1,857)
Tax on deficit on ordinary activities	3	-	-
DEFICIT FOR THE FINANCIAL YEAR		<u>(855)</u>	<u>(1,857)</u>

The notes form part of these financial statements

BALANCE SHEET
31ST MAY 2013

	Notes	2013 £	2012 £
CURRENT ASSETS			
Debtors	5	100	400
Cash at bank		5,282	5,907
		<u>5,382</u>	<u>6,307</u>
CREDITORS			
Amounts falling due within one year	6	150	220
		<u>5,232</u>	<u>6,087</u>
NET CURRENT ASSETS			
		<u>5,232</u>	<u>6,087</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			
		<u><u>5,232</u></u>	<u><u>6,087</u></u>
RESERVES			
Income and expenditure account	7	5,232	6,087
		<u>5,232</u>	<u>6,087</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st May 2013.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st May 2013 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The notes form part of these financial statements

BALANCE SHEET - continued
31ST MAY 2013

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Directors on 26th August 2013 and were signed on its behalf by:

Dr C S C Elliott - Director



Mrs E H Sangster - Director



NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MAY 2013

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Grants

Grants receivable in respect of expenditure incurred during the year have been included in the Profit and Loss Account.

Investment Income

Bank interest is accounted for when receivable.

2. OPERATING DEFICIT

The operating deficit is stated after charging:

	2013 £	2012 £
Directors' remuneration and other benefits etc	-	-
	<u> </u>	<u> </u>

3. TAXATION

Analysis of the tax charge

No liability to UK corporation tax arose on ordinary activities for the year ended 31st May 2013 nor for the year ended 31st May 2012.

4. COMPANY STATUS

The company is limited by guarantee and not having a share capital. The members of the company are the trustees. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member.

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2013 £	2012 £
Other debtors	100	400
	<u> </u>	<u> </u>

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2013 £	2012 £
Other creditors	150	220
	<u> </u>	<u> </u>

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST MAY 2013

7. RESERVES

	Income and expenditure account £
At 1st June 2012	6,087
Deficit for the year	(855)
	<hr/>
At 31st May 2013	5,232
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**CHARTERED ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS
ON THE UNAUDITED FINANCIAL STATEMENTS OF
HAWICK REIVERS ASSOCIATION**


In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of Hawick Reivers Association for the year ended 31st May 2013 which comprise the Income and Expenditure Account, the Balance Sheet, and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants of Scotland, we are subject to its ethical and other professional requirements which are detailed at <http://www.icas.org.uk/accountspreparationguidance>.

This report is made solely to the Board of Directors of Hawick Reivers Association, as a body, in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of Hawick Reivers Association and state those matters that we have agreed to state to the Board of Directors of Hawick Reivers Association, as a body, in this report in accordance with the requirements of the Institute of Chartered Accountants of Scotland as detailed at <http://www.icas.org.uk/accountspreparationguidance>. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that Hawick Reivers Association has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and loss of Hawick Reivers Association. You consider that Hawick Reivers Association is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of Hawick Reivers Association. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.



JRW
Chartered Accountants
19 Buccleuch Street
Hawick
Roxburghshire
TD9 0HL

26th August 2013

HAWICK REIVERS ASSOCIATION (REGISTERED NUMBER: SC281910)

DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31ST MAY 2013

	2013		2012	
	£	£	£	£
Income				
Ticket sales	4,351		6,221	
Concert bar & raffle	889		1,821	
Programme sales & adverts	1,398		1,497	
Street collection	-		393	
Stand fees (stall holders)	265		545	
Torch sales	-		872	
Common good fund	1,000		500	
Ale and mulled wine	449		975	
Reiver merchandise	198		237	
Workshop & lecture fees	60		106	
Street banners	430		455	
Fireworks prize draw	725		460	
Sponsorship & donations	466		1,750	
Coffee morning	400		-	
Craft fayre	1,212		-	
	<u> </u>	11,843	<u> </u>	15,832
Purchases				
Purchases	506		816	
Reivers Ale Purchases	480		480	
	<u> </u>	986	<u> </u>	1,296
GROSS SURPLUS		10,857		14,536
Expenditure				
Entertainers	6,425		10,055	
Website	8		72	
Adminstration	741		738	
Advertising	3,204		3,899	
Sites and venues	1,334		1,629	
	<u> </u>	11,712	<u> </u>	16,393
NET DEFICIT		<u> </u> <u> </u> (855)		<u> </u> <u> </u> (1,857)

This page does not form part of the statutory financial statements